

CRIME PREVENTION PATROL AGENCY

7000 Regent Parkway • Fort Mill, SC 29715

TO: ALL OFFICERS
FROM: Chief
DATE: 10/05/06
REF: General Issues

Uniforms – Long sleeve shirts are in, at this time we are using all black shirts and the grey slip on epilate covers. The grey covers can stay on the shirt when washing the shirt, you do not need to remove them.

Remember DO NOT use a hot iron on the uniforms, it will cause a shine or melt them, if you do expect to pay for the replacement. This goes for the pants as well.

We will be ordering more pants in the near future.

If a grey cover comes undone you will need to turn it in so we can get it repaired and/or replaced. If you lose them you may be charged the cost to have them replaced.

These are part of the uniform and you must wear them.

On October 15th we will allow you to wear either the short sleeve shirt or your long sleeve shirt and tie. Ties must be worn with long sleeve shirts.

On Nov 1st long sleeve shirts are mandatory!

Time Sheets – There are now two mailboxes on top of the book case in the officer's room, one labeled "Assistant Chief" and one "Chief" & "Time Sheets." Please put your time sheets in that box. They have been getting mixed up and lost in the Completed Logs box, this should help. Put any paperwork for us in these boxes as well.

GSP Units – We currently have 3 GSP Units and another on the way. These will be installed in the cars soon. These GSP units are not to be touched! Some of the things they record are: Location, Speed, Idle time. They show when the car is moving and when it is not. They also tell us when the unit is on and off. DO NOT TOUCH THESE UNITS. I've heard some groans about the GPS units, bottom line is if you're doing what your suppose to be then there should be no issue.